

## PROPOSED SOLUTION

### Project Identification

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_

Business Unit/Program Area: \_\_\_\_\_

Project Sponsor: \_\_\_\_\_ Project Manager: \_\_\_\_\_

**Summary of Business Need for the Project (from the Business Case):**

**Proposed Solutions/Project Approach:**

Alternatives considered	Why chosen/not chosen

**Project Objectives:**

**Consistency/Fit with Organizational Strategic Plan:**

**Budget/Resources:**

<b>Estimated Costs:</b>			
Type of Outlay	Initial (Development)	Annual (Recurring)	Remarks
Hardware			
Software			
Supplies			
User Training			
Consultant Services			
Other:			
<b>TOTAL</b>			
<b>Estimated Resources / Personnel:</b>			
Program Areas	hours	hours	
	hours	hours	
	hours	hours	
Information Services	hours	hours	
<b>Consultant Services</b>	hours	hours	
	hours	hours	

**Risks:**

**Organizational Impact:**

**Additional Comments:**